

Course Registration for Students from other Québec universities (Interuniversity Agreement (INTU) form)

Are you interested in enrolling in a course offered by eConcordia that may count towards your programme of study at a Québec university other than Concordia University? Students registered as regular students in Québec universities (referred to as your "home" university) may be eligible to make a request to register for a Concordia University course (referred to as the "host" university) and have the credits earned transferred to your institution. This process is mediated by a consortium composed of the higher education institutions of the province known as CREPUQ.

Here are the main steps of the process:

- Identify the course (or courses) that interest you from the eConcordia course catalogue (if it is an online course - www.econcordia.com) or via the Concordia University course schedule (www.concordia.ca) if it is a classroom-based course.
- Go to the CREPUQ site www.crepuq.qc.ca and select “Authorization to Transfer Credits”. If this is the first time you are accessing this system, you will be asked to create an account.
- After you have completed all of the required info (e.g., address, current program of study, the courses you wish to take, etc...) and submit your request, it will be forwarded to the appropriate advisor or Faculty at your university for consideration. The “home” university evaluates the criteria you have provided to them, including the nature of the course(s) you wish to take.
- If your request is approved, it will be sent to the Registrar of your university in order to be validated.
- The request is then be sent from the home university to the Office of the Registrar at Concordia University (the host university) and, if required, an academic adviser at Concordia for final approval.
- You are able to track the status of your request throughout the process by accessing the CREPUQ site www.crepuq.qc.ca .
- Once you have received permission to take a course at Concordia University under the Québec Interuniversity Agreement, you must go to <https://www.myconcordia.ca> to register for it. If this is a classroom-based course, then the process is complete. If it is an online course offered through eConcordia, proceed to the next step.
- If the course you are taking is offered by eConcordia, you must go to <http://www.econcordia.com/home/registration.aspx> and follow the steps to access the online course material. Please allow for 1 business day between the time you have

registered with Concordia and the time you attempt retrieve your online course material.

For further information
regarding Interuniversity
Agreement (INTU) for
students Québec
Universities, please
consult

www.crepuq.qc.ca